



Managers – Roles & Responsibilities:

- Remember its “Positive or its Pointless”

Like the role of a team coach the role of the manager also involves many aspects and a variety of functions, but it also is key to players and parents enjoying their sporting experience. While a coach focusses mainly on the team and players, the manager’s focus is mainly on the parents and ensuring that everyone knows what it is happening. A manager that is mean, rude or unfriendly will most likely not succeed. While Players react more positively to a fun learning environment that provides friendly guidance and player development opportunities, parents want a team that is well managed and organised.

To do this the manager must be organised and a good communicator.

Team management is about enhancing the parents experience – after all the parents are the ones who: pay for registration, take their kids to games and training, buy their kids uniforms and equipment, and cheer from the sidelines! If the parents have a poor experience this will be translated to the player and ultimately the team. Our club values the experience of all involved in Netball – Player and Parent alike.

A good manager is a:

Organiser	Planner	Mum/Dad/Carer	IT Expert
Communicator	Listener	Friend	Philosopher

Essentially you are a Peacekeeper! The aim of a good manager is to ensure that everyone knows what is happening, when, where, how and why.

There are number of communication resources available to the Manager, including;

Club Website	TeamApp	Club eNewsletter	Face-to Face meetings (Training and Game Days)
Club Facebook Page	Personal SMS	E-mail	

NOTE: MyNetball is intended to be used as a club resource, but does provide the ability to communicate with players and teams. Should a manager wish to utilise MyNetball as a communication tool they are to contact the club registrar.

There are 3 specific areas a manager is involved with, these are:

1. Team Management:

Season Start

- Develop a close working relationship with the team coach (this is critical to the success of any team!)
- Once the team is formed gather all contact details about players and parents (the club registrar can provide this), create a team distribution list to make sending emails easier
- Provide all parents/players with team details of all team members.
- Check with the registrar if see if there are any parents who have denied permission to take photos of their children (communicate this to all team members and parents when you introduce yourself).
- Make contact with all players and parents to introduce yourself and to welcome them to the team.
- Provide all parents with details on where the 2017 club calendar is (Club Website: <http://www.mountaincreeknetball.org/web/>) and SCNA (<http://www.sunshinecoast.qld.netball.com.au/>) websites.
- Make sure that everyone knows what day and time team training is held.
- Make sure you have your Blue card (if you don’t have one there is an application form on the club website) and have provided the Club Secretary with your Blue Card Details.
- The club will provide you and the coach with a club polo shirt which should be worn on game days. These shirts are to be returned to the club once you no longer hold the role of team manager or coach. You are welcome to purchase your own to keep if you wish.
- Be a point of contact for players and/or their parents in relation to uniform ordering. A committee member is designated to managing and ordering uniform (see website).
- Assist your team coach where possible/requested.

During the season (General)

- Communicate player participation changes, injuries, absences or issues with Team Coach and team members.
- Liaise with Coach to communicate with parents player development opportunities or requirements.
- Liaise with MCNC Committee members on club information and issues as required.
- Attend MCNC Coaches and Managers meetings where-ever possible.
- Create a roster for supply of game half time refreshment (cut fruit: oranges, watermelon, etc).
- Be a point of contact for team members and their parents in relation to all team issues. Please note that it is not the role of players' parents or the team manager to deal directly with SCNA. Please contact a committee member should you have any queries about rules, policies, behaviour, etc... and convey to the committee parent and player grievances.
- Email players and parents as necessary across the season.
- The club participates in various fund-raising efforts and celebrations during the season & at the end of the season. The team manager is one of the key points of contact for communication of this type of information and facilitating team involvement by recruiting parents and encouraging participation.
- Co-ordinate your teams participation in carnivals.

Game Day

- Collect the game board from the office prior to each game and get all players to sign the board.
- Score (or organise a scorer) for each game in the allocated area. If you are away please organise a replacement team manager and scorer. If your team reaches the finals, you will be required to attend an information session at SCNA on scoring.
- Monitor supporter behaviour / participation – Remember: “Its Positive or its Pointless”. Any issues please raise with a committee member.

Season end

- Attend end of year break up and assist your Coach in organising your team and presenting team awards/trophies.

Characteristics of a good manager:

- Being a good communicator
- Being organised
- **Being positive at all times**
- Provide clear and firm communication of team direction and requirements
- Be a good listener
- Be flexible and adaptable to change when it is required
- Have a sense of responsibility about the team and player participation & experience
- Have good administrative skills to manage the team & ensure everyone knows what is happening
- Possess a genuine passion for the game and the success of the team
- Considers players and parents feelings and needs
- Provides careful judgement when making decisions, taking into consideration all factors and using a common-sense approach
- Be able to keep emotions under control
- Have the ability to think clearly at all times
- Possess sincerity and honesty at all times
- Being neat and clean in appearance (wearing club shirt on game days)
- Being aware of body language and ensuring it is positive and non-threatening
- Being punctual and dependable (turning up when you say you will turn up and doing what you say you will do!)

